



L4.09.008/1012  
New Delhi,

20 DEC 2019

M/s Fireball Securitas and Consultants Pvt. Ltd  
1899, Uday Chand Marg  
Kotla Mubarakpur, South Extn-1  
New Delhi-110003  
Landline No. +91-011-41648366

**Agreement with M/s Fireball Securitas and Consultants Pvt. Ltd (Service Provider)**

Dear Sir,

The Italian Embassy Cultural Centre has accepted the proposal by your Company Fireball Securitas and Consultants Pvt. Ltd., and has hereby decided to award the contract to your Company for a period of one year from 1<sup>st</sup> January 2020 to 31<sup>st</sup> December 2020, for round the clock security of the premises of the Italian Embassy Cultural Centre with 6 Security Guards (3 Head Guards and 3 Senior Guards on rotation for 24 hours) for the total monthly amount of INR 2,19,823.00 (Rupees two lakh nineteen thousand eight hundred twenty three only), inclusive of GST of INR 33,532.00 (Rupees thirty three thousand five hundred thirty two only) as per Prospect enclosed to this which forms part of this agreement.

**TERMS AND CONDITIONS:**

1. You, as the Service Provider declare that your company is domiciled at New Delhi during the period of this agreement and produce documents to prove the registration with local Authorities vis-à-vis taxation and legal matters. Your Company cannot lease to others, in whole or in part, the implementation of the work, which is the subject of the present agreement. Your Company assumes full responsibility for insurance against accidents or damage caused to your personnel while carrying out their work. Your Company takes full responsibility of the efficiency of the staff employed by you for the duties assigned to each person.
2. You will maintain a daily attendance register of the guards with the time of arrival and departure from this Cultural Centre. The guards shall also mark their attendance in the Biometric digital attendance system of this Office. The guards will strictly follow all the security instructions and duty schedules issued to them by the Italian Police Authorities of the Embassy of Italy.



ITALIAN EMBASSY CULTURAL CENTRE, 50- E, CHANDRAGUPTA MARG, CHANAKYAPURI, NEW DELHI-110021  
TEL: 011-26871901/02/03/04/24122695; E-mail: licnewdelhi@esteri.it  
CF per fatturazione 80213330584 - Codice Univoco Sede 0DX7WB - UIN 0717ITA00063

3. It is the responsibility of your Company to provide the security guards with winter and summer uniforms and deal with the payment of their insurance, ESI and other contributions, Provident Fund, gratuity and any tax liability. The present agreement does not entail any direct employment between the staff employed by your Company and the Italian Embassy Cultural Centre.

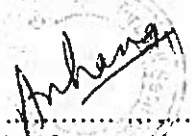
4. Payment of the amount of **INR 2,19,823.00 (Rupees two lakh nineteen thousand eight hundred twenty three only)**, inclusive of GST of **INR 33,532.00 (Rupees thirty three thousand five hundred thirty two only)** will be released upon presentation of a bill in two originals by your Company at the end of each month of service rendered. The invoices should carry the GSTN UIN number: **UIN 0717ITA00063 UNB EMBASSY OF ITALY**

5. In case any neglect of the above services is noticed, the Italian Cultural Centre, can, at its unquestionable decision, terminate the contract with one month's prior notice and release the payment amount due only for the period of actual services rendered. Both parties reserve the right to terminate the contract with one month's notice. Your Company will be obliged to replace any worker in case the Italian Embassy Cultural Centre is not satisfied with the work, on its unquestionable judgement.

6. This present agreement will not be renewed automatically after its expiry on 31<sup>st</sup> December 2020.

7. Every controversy that arises in connection with the present contract will be resolved through an arbitrator. The board of arbitrators will constitute three members. Each contracting side will have the right to nominate a member, and the two members thus nominated will nominate a third member who will perform the function of the President of the Board. The Office of the Arbitration Board will be that of the Italian Embassy Cultural Centre in New Delhi. The decision of the Board will be binding.

8. This agreement, in two originals (one for each party), comprising 8 paragraphs and written in two pages has been read and agreed to by both the parties who sign hereunder as acceptance of the same.

  
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\*Please sign for acceptance  
Authorised signatory for  
Fireball Securitas and Consultants Pvt. Ltd  
1899, Uday Chand Marg  
Kotla Mubarakpur, South Extn-1  
New Delhi-110003  
Landline No. +91-011-41648366

  
Andrea Baldi  
Director

.. 2 DEC 2019



**ITALIAN EMBASSY CULTURAL CENTRE**

**PRICE PROPOSAL FOR SECURITY SERVICES**

Italian Embassy Cultural Centre				
50-E, Chandragupta Marg, Chanakyapuri New Delhi – 110021				
Rate Structure				
S.No.	Ranks	Head Guard Total Strength(3)	Security Senior Guard Total Strength (3)	Total
1	Wages	17991	16341	
2	HRA	7000	5000	
3	TA	908	200	
4	Allowance			
5	<b>Total (A)</b>	<b>25899</b>	<b>21541</b>	
6	PF @ 13%	2339	2124	
7	ESI @ 3.25% on (A)	842	700	
8	Bonus @ 8.33%	1499	1361	
12	Gratuity @4.8%	1243	1034	
13	<b>Total</b>	<b>31821</b>	<b>26761</b>	
14	Service Charges @ 6%	1909	1606	
15	<b>Total for 8hrs</b>	<b>33730</b>	<b>28367</b>	
		<b>101190</b>	<b>85101</b>	<b>186291</b>
				<b>186291</b>
				<b>33532</b>
				<b>219823</b>

Note:-

**Head Guard Category :** The Head Guard is responsible for managing other security personnel ,making rosters and is able to communicate in English and well trained to handle visitors at Italian Cultural Centre.

**Security Senior Guard :** The Security Senior guard is responsible to handle the security system like registering the visitors details , ensuring security at premise of Italian Cultural Centre and aiding Head Guard in performing duties diligently. He is also responsible for frisking of material being taken by visitors inside the premise.



VISTO :.SI APPROVA

  
Andrea Baldi  
Direttore

20 DEC 2019

**Fireball Securitas & Consultants Pvt. Ltd.**

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